# **Guide for Information, Questions, and Suggestions**

Please follow the steps below to get pertinent information and talk to the appropriate individual for information, questions, or suggestions regarding the Weedsport Central School District.

## Student Learning (Including NYS Assessment, Regents Exams, Local Assessments)

Step 1: Classroom Teacher If not resolved...

Step 2: Building Principal If not resolved...

Step 3: Melinda Ervay, Assistant Superintendent of Instruction If not resolved ...

Step 4: Shaun O'Connor, Superintendent of Schools

## **Athletic/Sports Information**

Step 1: Coach *If not resolved*... Step 2: Rob Piascik, Athletic Director *If not resolved*... Step 3: Building Principal *If not resolved*...

Step 5: Bunding Finicipal J not resolved... Step 4: Shaun O'Connor, Superintendent of Schools

## **Breakfast/Lunch Programs**

Step 1: Building Principal *If not resolved...* Step 2: Shaun O'Connor, Superintendent of Schools

## Building Use Request (Scheduling Events using School Facilities)

Step 1: Darci Pelc, Business Office Secretary *If not resolved*...Step 2: Building Principal (request Use of Facilities Form, complete and return) *If not resolved*...Step 3: Shaun O'Connor, Superintendent of Schools

## Code of Conduct/Classroom Behavior

Step 1: Classroom Teacher *If not resolved*... Step 2: Building Principal *If not resolved*...

Step 3: Shaun O'Connor, Superintendent of Schools

# **Counseling K-12**

Step 1: School Counselor or District Psychologist *If not resolved*...Step 2: Building Principal or Director of Special Programs *If not resolved*...Step 3: Shaun O'Connor, Superintendent

# **Curriculum Information (Class/Course)**

Step 1: Classroom Teacher *If not resolved...* Step 2: School Counselor *If not resolved...* 

Step 2: School Counselor If not resolved...

Step 3: Building Principal *If not resolved*...

Step 4: Melinda Ervay, Assistant Superintendent of Instruction

# **District Communications/Publishing**

Step 1: Heather Schuss, School Information Officer *If not resolved*...Step 2: Building Principal *If not resolved*...Step 3: Shaun O'Connor, Superintendent of Schools

#### **Graduation Requirements**

Step 1: School Counselor If not resolved ...

Step 2: Building Principal If not resolved...

Step 3: Melinda Ervay, Assistant Superintendent of Instruction If not resolved ...

Step 4: Shaun O'Connor, Superintendent of Schools

# Health and Safety

Step 1: School Nurse (Health) or Classroom Teacher (Safety) If not resolved ...

Step 2: Building Principal If not resolved ...

Step 3: Shaun O'Connor, Superintendent of Schools

# **Medical Information**

Step 1: Contact the Nurse in your child's building If not resolved...

Step 2: Building Principal If not resolved...

Step 3: Shaun O'Connor, Superintendent of Schools

## **Residency/School Registration**

Step 1: Catie Ward, Counseling Office Secretary If not resolved ...

Step 2: School Counselor If not resolved...

Step 3: Building Principal If not resolved...

Step 4: Shaun O'Connor, Superintendent

# School Information (Learning, Expectations, Grading, Report Cards, etc.)

Step 1: Classroom Teacher If not resolved ...

Step 2: School Counselor If not resolved...

Step 3: Building Principal If not resolved...

Step 4: Melinda Ervay, Assistant Superintendent of Instruction If not resolved ....

Step 5: Shaun O'Connor, Superintendent of Schools

# **Special Education Information/Special Needs**

Step 1: Classroom Teacher/Special Education Teacher/Related Service Provider If not resolved ...

Step 2: Building Principal If not resolved...

Step 3: Ann DeFazio, Director of Special Programs If not resolved ...

Step 4: Shaun O'Connor, Superintendent of Schools

## Technology

Step 1: Building Principal If not resolved...

Step 2: Chuck Roach, Director of Operations and Technology Infrastructure If not resolved...

Step 3: Mindy Ervay, Assistant Superintendent of Instruction If not resolved...

Step 4: Shaun O'Connor, Superintendent of Schools

# Transportation Information (Pickup, Route Problems, Bus Behavior, etc.)

Step 1: Bus Driver or Transportation Department If not resolved ...

Step 2: Building Principal If not resolved...

Step 3: Nancy Hares, Transportation Supervisor If not resolved...

Step 4: Shaun O'Connor, Superintendent of Schools

Please be advised that an educational community member has the right to appeal to the Board of Education after exhausting all of the options with regards to each issue for consideration and final determination.